

March 18, 2009

The Honorable (Name)  
Office of the Mayor  
City of (Name of City)  
Address  
City/State/Zip

RE: Fiscal Year 2009 Certified Local Governments Fund Application

Dear Mayor (Name):

We are pleased to inform you that the City of Anadarko has been allocated \$XXXX from the Federal Fiscal Year 2009 Certified Local Governments (CLG) Fund to foster development of your local historic preservation program. Funding for this program comes from the State Historic Preservation Office's share of the U.S. Department of Interior's Historic Preservation Fund. We have forwarded the Fiscal Year 2009 Certified Local Governments Fund Application and Instructions to (Name of Staff Person) of your staff.

The completed application form is due in the State Historic Preservation Office by 5:00p.m. Friday, May 15, 2009. If we have not received your city's application by that time, we will assume that you do not intend to apply for the funds, and we will reallocate your share of the Fund to other program participants. If your city decides not to apply for a grant this year, please inform our office at the earliest possible time.

In accordance with federal program requirements, this grant must be matched from nonfederal sources on a 60% federal/ 40% nonfederal basis. Therefore, the required minimum matching share for your FY 2009 CLG Fund grant is \$XXXX. It is important to keep in mind that because funding from our program is limited, you may decide to overmatch the grant in order to accomplish your project(s) for this year. Because CLG cities may decide not to apply for all or only a portion of their allocation, additional funding may become available to you.

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As always, we are available to discuss potential projects for inclusion in your grant application. If you have questions about the funds, or if we can be of assistance in any way, please do not hesitate to contact Glen R. Roberson, Director of the Certified Local Governments Program for Oklahoma, at 405/521-6387 or at [groberson@okhistory.org](mailto:groberson@okhistory.org). We look forward to our continued working relationship in the coming year.

Sincerely,

Melvena Heisch  
Deputy State Historic  
Preservation Officer

MKH:bh

cc: (CLG Contact Person)

Enclosures