

Centennial Farm & Ranch Historic Structures Award



Forms & Instructions

Mail Completed Forms to:

State Historic Preservation Office
Oklahoma Historical Society
Oklahoma History Center
800 Nazih Zuhdi Drive
Oklahoma City, OK 73105-7917

January 2010

Thank you for your interest in applying for the Oklahoma Centennial Farm and Ranch Program's Historic Structures Award. If your property qualifies as either an Oklahoma Centennial Farm or Ranch, you may also be eligible for this additional recognition.

There must be at least four (4) buildings and/or structures (such as a windmill, cellar, etc.) located on your farm or ranch that are each at least fifty (50) years old and that have not been significantly modified (that is, they must retain their overall historic character or integrity). We will use the included National Register of Historic Places criteria for the evaluation of each resource's historic integrity.

Enclosed you will find the necessary forms (Historic Preservation Resource Identification Form) required to apply for this award and instructions for completing them. Along with the forms, please include photographs of each building or structure and a site plan that shows their locations and relationship to one another. Please label the photographs according to the sample found in this packet.

If you have any questions or concerns, please contact me at 405/521-6387 or groberson@okhistory.org.

Sincerely,

Glen Roberson
Oklahoma Centennial
Farm & Ranch Program Coordinator

CRITERIA FOR EVALUATION

The following criteria are designed to guide States, Federal agencies, and the Secretary of the Interior in evaluating entries for the National Register.

The quality of significance in American history, architecture, archaeology, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, material, workmanship, feeling, and association, and:

- A. that are associated with events that have made a significant contribution to the broad patterns of our history; or
- B. that are associated with the lives of persons significant in our past; or
- C. that embody the distinctive characteristics of a type, period, or method of construction, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- D. that have yielded or may be likely to yield information important in prehistory or history.

Ordinarily, cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the last 50 years shall not be considered for the National Register. Such properties will qualify if they are integral parts of districts that meet the criteria or if they fall within the following categories:

- a. a religious property deriving primary significance from architectural or artistic distinction or historical importance; or
- b. a building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or
- c. a birthplace or grave of a historical figure of outstanding importance if there is no other appropriate site or building directly associated with his productive life; or
- d. a cemetery that derives its primary significance from graves of persons of transcendent importance, from age, from distinctive design features, or from association with historic events; or
- e. a reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as a part of a restoration master plan, and when no other building or structure with the same association has survived; or
- f. a property primarily commemorative in intent if design, age, tradition, or symbolic value has invested it with its own historical significance; or
- g. a property achieving significance within the past 50 years if it is of exceptional importance.

INSTRUCTIONS

Historic Structures Forms

TYPE ALL ENTRIES

1. **PROPERTY NAME.** List the name of your property. (Example: Lollypop Ranch, Mayes Farm, William Homestead, etc.)
2. **RESOURCE NAME.** List the type of building or structure for which you are completing this form. (Example: barn, chicken coop, shed, windmill, etc.) Resource name listed on this form should match how the building or structure was listed on the farm and ranch application.
3. **ADDRESS.** List the address of your property or directions from the nearest major intersection.
4. **CITY.** What is the nearest city or town (with a U.S. Post Office)?
5. **VICINITY.** If the building or structure is located within the city limits, leave blank. If it is not located within the city limits, put a "V".
6. **COUNTY.** In what county is the building or structure located?
7. **COUNTY CODE.** See attached for county codes.
8. **LOT.** The lots on which the building or structure is located. (For most rural properties, this does not apply.)
9. **BLOCK.** The block on which the building or structure is located. (For most rural properties, this does not apply.)
10. **PLAT NAME.** The legally recorded name of the subdivision that is listed in the official plat book. (For most rural properties, this does not apply.)
11. **SECTION.** Section number and nearest 1/4 division. (Example: NE 1/4 of SW 1/4 of Section 25)
12. **TOWNSHIP.** Township number. (Example: Township 15 North or T15N)
13. **RANGE.** Range number. (Example: Range 8 East or R8E)
14. **RESOURCE TYPE.** Choose from the following:
 - Building
 - Site
 - Object
 - Structure

15. HISTORIC FUNCTION. For what purpose was the building or structure used?
(Example: shed, storage, etc.)
16. CURRENT FUNCTION. For what purpose is the building currently used, if any?
17. AREA OF SIGNIFICANCE, PRIMARY. See attached list. For most farm and ranch properties, the primary area of significance will be agriculture.
18. AREA OF SIGNIFICANCE, SECONDARY. See attached list.
19. DESCRIPTION OF SIGNIFICANCE. Why is your property important? Please explain. (Example: Property is the longest continually operating ranch in the county.)
20. DOCUMENTATION SOURCES. Where did you find your information about the property? (Examples: county history, interviews, family history, county records, etc.)
21. NAME OF PREPARER. Who prepared this form?
22. THEMATIC SURVEY PROJECT. Leave blank. PROJECT NAME. Leave blank
23. DATE OF PREPARATION. On what date was the form completed.
1. 24. PHOTOGRAPHS. Are you including photographs? YEAR. When were they taken?
24. ARCHITECT/BUILDING. Who constructed the buildings or structures?
25. YEAR BUILT. Approximately when was the building or structure constructed.
(Example: circa 1902)
26. ORIGINAL SITE. Has the building or structure been moved? DATE MOVED. When was it moved? FROM WHERE. What was the original location?
27. ACCESSIBLE. Is the building or structure viewable from a public road?
28. ARCHITECTURAL STYLE. See attached for styles. If none apply, choose no style.
29. FOUNDATION MATERIAL. What is the primary material in the foundation?
See attached for examples of materials.
30. ROOF TYPE. What is the primary type of roof on the building or structure? See attached for examples.

31. ROOF MATERIAL. What is the primary roofing material? See attached for examples.
32. WALL MATERIAL, PRIMARY. What material covers the exterior walls of the building or structure? (Example: brick, stone, wood – see attached for additional materials)
33. WALL MATERIAL, SECONDARY. Use this space to list any additional exterior wall materials. See attached for examples.
34. WINDOW TYPE. The types below are the most common (see attached for additional window types and illustrations):
 - Hung - One or both panes can be moved up and down to provide ventilation.
 - Fixed – The window does not open.
35. WINDOW MATERIAL. The most common types are wood, metal, and vinyl. If the window has storm windows, describe the actual window and not the storm windows.
36. DOOR TYPE. The most common types are (see attached for illustrations):
 - Paneled – Solid door divided into panels.
 - Slab – Solid door.
 - Glazed Panel – Door with multiple divided glass panes.
 - Glazed Slab – Metal or wood-framed door with a single large pane of glass.
37. DOOR MATERIAL. The most common types are wood and metal. (see attached for additional materials.)
38. EXTERIOR FEATURES. Describe any outstanding exterior structural elements of the building or structure. (Example: porches, chimneys, dormers, etc.)
39. INTERIOR FEATURES. Describe any outstanding interior elements of the building or structure. (Example: mantles, staircases, decorative woodwork, stalls, lofts, etc.)
40. DECORATIVE DETAILS. Describe any special or unique decorations and trims that were historically on the building or structure and that are still present.
41. CONDITION OF RESOURCE. Excellent = perfectly maintained; Good = very well maintained; Fair = somewhat in need of maintenance; Poor = badly in need of maintenance; Ruins = most or all of the building or structure is destroyed or missing.

42. DESCRIPTION OF RESOURCE (Present and Historic). Describe the building or structure's appearance, making note of any known alterations that have occurred since original construction. (See sample form for example)
43. COMMENTS. Use this space to provide any additional information.
44. PLACEMENT. Provide a sketch map showing this building or structure's location in relation to the rest of the property. (See sample form for example)

SAMPLE PHOTOGRAPH & LABEL



(Label on back of photograph)

Moore Ranch
6 miles west of Nowata on NXXXX Road
Nowata vicinity, Nowata County, Oklahoma
Lynda B. Schwan
March 20, 2009
Barn and Milk House
South and east elevations

Items on Label (label may be handwritten as long as it can be read)

Name of Property

Address/Location of Property

City/vicinity, County, State

Photographer

Date of Photograph

Building or structure being photographed

Direction from which the photograph is being taken