

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
OKLAHOMA HISTORICAL SOCIETY  
AND  
OKLAHOMA STATE UNIVERSITY**

On this the 4th day of August 1998, the Oklahoma Historical Society, State Historic Preservation Office (hereinafter the OK/SHPO) and Oklahoma State University, Department of Geography (hereinafter the University) enter into this Memorandum of Understanding (MOU) for the purpose of computerizing the data contained in the Oklahoma Landmarks Inventory (OLI).

WHEREAS, the OK/SHPO collects information about buildings, districts, sites, structures, and objects across Oklahoma through its survey and inventory program for the purposes of identifying those properties that are eligible for listing in the National Register of Historic Places; and

WHEREAS, since 1975 the OK/SHPO has collected and maintained this data as the Oklahoma Landmarks Inventory; and

WHEREAS, the OLI is the primary repository of information about historic resources in Oklahoma and is used on a daily basis by the OK/SHPO staff, other state agencies, federal agencies, Indian tribes, local governments, preservation professionals, and the general public; and

WHEREAS, the volume of information now contained in the OLI is too great to allow its efficient and productive use through research in the hard-copy files; and

WHEREAS, under the goals and objectives of Oklahoma's

statewide preservation plan the OK/SHPO is committed to making the OLI as accessible as possible to its users and to using currently available technology to achieve this objective; and

WHEREAS, the amount of effort necessary to convert the OLI data to the OK/SHPO's computerized database system and the demands on the existing OK/SHPO staff's time makes it impossible to complete the computerization project in a timely manner; and

WHEREAS, the University has worked with the OK/SHPO as a primary partner in the development of its survey and inventory program and its preservation planning program; and

WHEREAS, the University possesses the staffing and expertise necessary to successfully complete the computerization of the OLI in a reasonable period of time;

It is hereby mutually agreed that:

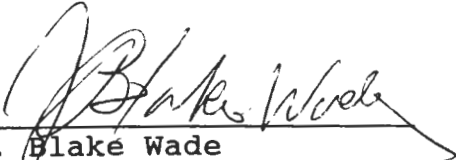
1. The University shall assist the OK/SHPO in the development of the computerized OLI database.
2. The University shall complete all work in accordance with the OK/SHPO's specifications for format, content, and quality.
3. Each year the OK/SHPO and the University shall negotiate and enter into a cooperative agreement which sets forth the specific project work for the year, the schedule for their completion, the project budget, and the nonfederal matching share.
4. The OK/SHPO shall provide from 60% to 80% of the total project costs for each year's work from its allocation from the U.S. Department of the Interior's Historic Preservation Fund (HPF), state appropriated funds, and/or private foundation grants.

5. The University's nonfederal matching share may range from 20% to 40% of project costs, in accordance with the OK/SHPO's Guidelines for Subgrantees.
6. The University may retain a duplicate copy of the computerized database but may not duplicate it for any other party.  
This Memorandum of Understanding may be amended if mutually acceptable to the OK/SHPO and the University.  
This Memorandum of Understanding may be terminated by mutual agreement, or by either party unilaterally upon sixty (60) day written notice to the other.

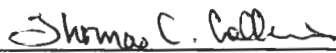
HENCE BY THIS MEMORANDUM OF UNDERSTANDING sets forth the best possible approach for accomplishing computerization of the Oklahoma Landmarks Inventory so that the information about the state's historic buildings, districts, structures, sites, and objects will be accessible to its many users.

**OKLAHOMA HISTORICAL SOCIETY**

**OKLAHOMA STATE UNIVERSITY**

  
\_\_\_\_\_  
J. Blake Wade  
Executive Director/  
State Historic  
Preservation Officer

Date: 8-19-98

  
\_\_\_\_\_  
Name: Thomas C. Collins  
Title: Vice President for Research

Date: 8-12-98