

SHIRK MEMORIAL AWARD FOR HISTORIC PRESERVATION

SELECTION PROCESS AND CRITERIA

PROCESS

1. The Oklahoma Historical Society shall annually solicit nominees for the Shirk Memorial Award for Historic Preservation. The solicitation shall be announced each October in a statewide press release, an article in *Mistletoe Leaves* and *Preservation Oklahoma News*, and in other publications as may be appropriate. Deadline for submission of nominations shall be the first Friday of December. The nomination form shall be available in hard copy, electronic format and on the website. Nominations will be accepted by regular mail or by email.
2. The Historic Preservation Committee of the Oklahoma Historical Society Board of Directors, with assistance of the State Historic Preservation Office staff, shall recommend a recipient of the Shirk Memorial Award for Historic Preservation to the Board of Directors each year that there is a nomination proposed for an individual or entity that satisfies the criteria below.
3. The Board of Directors shall act on the Committee's recommendation at their January meeting and instruct that the award be available for presentation at the Society's annual historic preservation conference.
4. The Director of the State Historic Preservation Office shall notify the recipient in writing of his/her selection and time of the award presentation.
5. At the Oklahoma Historical Society's annual history and preservation conference, the Chairman of the Historic Preservation Committee shall present the award.
6. The Oklahoma Historical Society shall announce the award in a statewide press release, an article in *Mistletoe Leaves* and *Preservation Oklahoma News*, and in other publications as may be appropriate.

CRITERIA

1. The recipient of the Shirk Memorial Award for Historic Preservation shall not be a member of the Oklahoma Historical Society Board of Directors nor an employee of the Oklahoma Historical Society.
2. The recipient shall be an individual, organization, or firm having made an especially significant contribution(s) advancing the cause of historic preservation on a statewide basis.
3. The contribution to historic preservation shall demonstrate excellence in research, publication, public programming, or restoration/rehabilitation.
4. There shall be no requirement as to when the contribution was made; however, the work must be complete at the time of nomination for the award.